



**ASSOCIATION FOR SURGICAL EDUCATION**  
CLERKSHIP COORDINATORS OF SURGICAL EDUCATION

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## **ASE Clerkship Coordinator Annual Meeting Sessions**

### **Tuesday, May 6, 2025 - Strategic Planning/Networking Session**

TBD                      **Networking** Dinner/Social at ? (optional and not included with registration)

### **Wednesday, May 7, 2025 - Pre-Meeting Workshop (included with Registration)**

6:00am - 5:30pm      **ASE Registration**  
*Grand Ballroom Pre-Function, 2nd Floor*

7:00am - 3:00pm      **Updates on the Surgical Clerkship.** (Joint session with Clerkship Directors)  
*Metropolitan Ballroom B, 3<sup>rd</sup> floor*

5:00pm – 6:00pm      **Clerkship Directors and Coordinators Social**  
*TBD*

6:30pm - 7:30pm      **APDS/ARAS/ASE/CCSE Joint Reception** (Residency and Clerkship)  
*Grand Ballroom, 2<sup>nd</sup> floor*

### **Thursday, May 8, 2025 - Coordinator Track- Day 1- Ballard, 3<sup>rd</sup> Floor**

#### **"Empowerment"**

8:00am - 8:10am      **Welcome and Overview of the Coordinator Track**  
*Rolanda Whitford, CCES Chair*  
*Caroline Rhodes, CCES Vice-chair*

8:10am - 8:15am      **Recognition of Coordinator Scholarship**  
*Christell Menetrier, Dr. Amalia Cochran*

8:15am – 8:30am      **Introductions**

8:30am - 8:45am      **Debrief of Updates on the Surgical Clerkship**  
*Rolanda Whitford & Caroline Rhodes*  
What we learned and how to put it into practice. This group discussion will reflect on what we learned in the Updates on the Surgical Clerkship session. What will next steps be and how we can work together to solve complex problems.

8:45am - 9:00am      **The Struggling Student - Recap from previous day**  
*Kailey Marlow-University of Iowa & Caroline Rhodes-Tulane University*



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#### **Thursday, May 8, 2025- Continued**

9:00am – 9:45am      **Empowerment & Roundtable Discussion**

9:45am – 10:00am      **Break**

10:00am - 11:00am      **Navigating Change in Residency/Clerkship Administration: Strategies for Adaptation and Success**

*Carla Koberna & Christa Donald, Washington University-St. Louis*

This session will address the dynamic nature of residency program administration, with a focus on managing change effectively in the face of evolving requirements and expectations. From the shift to virtual and hybrid recruitment models to new ACGME and institutional requirements, succession planning, onboarding new residents and students, and implementing new curricula, attendees will gain insights into strategies for successful change management. The session will also explore the critical role of residency administrators in facilitating smooth transitions and ensuring the continued success of residency programs.

11:00am – 12:00pm      **Utilizing AI**

*Caroline Rhodes, Tulane University*

How I have implemented ChatGPT and AI in clerkship to help with organization, recruitment, and curriculum

12:00pm – 1:00pm      **Lunch Break**

1:00pm – 1:45pm      **Qualtrics: A Key Resource for Education Administrators**

*Heather Trainum & Breanna Rose, University of Virginia*

Discover how Program Administrators can enhance the efficiency of medical education tasks using Qualtrics. This session will explore its capabilities for managing grade sheets, assessments, policy signatures, scheduling availability, and program data. Learn how Qualtrics can streamline your processes and improve overall program management.

2:00pm – 2:45pm      **Planting Seeds**

*Ashley O'Bryant, Michigan State University*

Sometimes we don't always get to see the fruits of our efforts – this talk will be about ways to encourage and empower students during their medical school career to establish habits that will set themselves up to become successful residents and future physicians.

2:45pm – 3:00pm      **Coordinator Track wrap up for the day**

*Rolanda Whitford & Caroline Rhodes*

**Networking event** (optional and not included with registration) *Pike Place Market*



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#### **Friday, May 9, 2025- Coordinator Track- Day 2- Diamond A&B, 1<sup>st</sup> floor**

##### **"Inclusion"**

- 8:00am – 9:00am      **Presidential Address**  
*Dr. Mohsen Shabahang*  
*Grand Ballroom ABC, 2<sup>nd</sup> floor*
- 9:00am – 9:45am      **Inclusion Roundtable Discussion**
- 9:45am – 10:30am    **Intrapersonal Approach in Practicing DEI**  
*Frenni Acuesta, UCSF*  
An intrapersonal approach in practicing DEI. I want to present on this and how we can apply this as leaders and essential figures in our students' educational experience.
- 10:30am – 10:45am   **Break**
- 10:45am – 11:45am   **Supporting Surgery Students throughout Medical School**  
*Caroline Rhodes*  
Walking through the 4th year of a surgery student, how to identify and support those going into surgery early on in their med school career, and what to advise your students at all levels who want to be a surgeon
- 11:45pm – 12:45pm   **Lunch**
- 1:00pm – 2:00pm      **Laycock Lecture**  
**Humbitious Leadership in Times of Change: How to Connect with Humility & Elevate with Ambition**  
*Professor Amer Kaissi*  
*Grand Ballroom ABC, 2<sup>nd</sup> floor*
- 2:00pm - 2:45pm      **Group Activity**
- 2:45pm – 3:00pm      **Coordinator Track wrap up for the day**
- 6:15pm – 7:00pm      **ASE Pre-Banquet Reception**  
*Metropolitan Ballroom Pre-Function Area, 3<sup>rd</sup> floor*
- 7:00pm – 9:00pm      **ASE Awards Banquet (Business attire)**  
*Metropolitan Ballroom, 3<sup>rd</sup> floor*



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#### **Saturday, May 10, 2025 - Coordinator Track- Day Three - Ballard, 3<sup>rd</sup> Floor**

##### **"Acknowledgement"**

- 8:00am – 8:45am      **Acknowledgement Roundtable Discussion**
- 8:45am - 9:30am      **The Power of Feedback**  
*Whitney Ayers, University of South Carolina*  
Discuss the patterns/consistency of feedback, the "Triangle" effect. (Relationships between director/coordinator, students & faculty). Compare differences in variables: praise vs feedback & teaching vs. feedback. Discuss dedicated time for feedback.
- 9:30am – 10:30am      **Happy, Healthy, & Hustling: Fun Ways to Boost Workplace Wellness**  
*Marlys Peterson & Tia Sipma*  
Different dimensions of wellness and the benefits of workplace wellness.  
(Plus an activity or two)
- 10:30am – 11:00am      **Swag Exchange**
- 11:00am - 11:45am      **CCSE Business Meeting**  
**Subcommittees**
- 11:50am – 12:30pm      **Closing Remarks & Award Announcements**  
*Dr. Mohsen Shabahang and Dr. Nabil Issa*  
*Grand Ballroom ABC, 2<sup>nd</sup> Floor*
- 12:30pm                **Networking Lunch** - (optional and not included with registration)
- 6:30pm                **Social Event** (optional and not included with registration)  
**Seattle Mariners Game - TBD**

#### **Conclusion of Coordinator Track Program**

Thank you for participating in the Coordinator's Track!

We hope you enjoyed your week!